

Friends of the Merrimack Public Library
June 26, 2023 meeting - 7:00 pm

In attendance: Debbie Walter, member at large; Victoria Agnew, president; Danielle Muskiewicz, treasurer; Pauline Ducharme, director at large; Claire Muise, vice president; Jennifer Jobin, board member; Michelle Nover, secretary; Yvette Courser, director Merrimack Public Library.

Minutes

The minutes from May 22, 2023 were submitted by the Secretary for approval
Motion was made by Danielle to approve, with corrections
Motion was seconded by Victoria
Motion passed

Next meeting

Monday, September 25, 2023 at 7:00 pm

Next booksale

September 8, 2023 - Friends presale
September 9, 2023 - general public

Treasurer report

The financials were presented - ending balance \$19,230.22.
33 members attended the annual meeting.

Motion was made by Victoria to approval financials
Motion was seconded by Michelle
Motion passed

Pending - summer reading prizes for adults - gift cards will be purchased. \$300 worth of gift cards.

Motion was made by Danielle to support the adult prizes for the summer reading program
Motion was seconded by Victoria
Motion passed

Director report

Reggie was promoted to librarian - got his library degree.
Patron services combined now with circulation services.
Also promoted Eve - now Alyssa's assistant - now full time - the trustees approved funding.

The end of June is the end of the fiscal year. The year end spreadsheet is being prepared for the Board.

Orders for materials were stopped at the beginning of June - a busy time as a lot happens to prepare for the end of the fiscal year.

Additionally, staff evaluations happen at this time of year.

Trustee report

Two part-time positions were created - 18 hours per week and 9 hours per week. Once these positions are filled, we will be fully staffed.

New trustee - Molly Mortimer. We had a great response - 5 people reached out - interviews went well. Also now have 2 alternate positions.

Grant writing - deciding if it will be split up between the Friends and the Board. Grants will be looked into for energy - energy saving and the HVAC chiller replacement.

Additional projects:

Changing all the lighting to LED

Roof work - a roof assessment was already done

Since we do not own the building - owned by the Town of Merrimack - so the Town should apply as the primary grantee. They would then roll into funds for other organizations. We need to get on a secondary list for funds.

Any grants - 501c3 - Friends would be conduit for these funds.

We have a simple filing threshold - \$50,000 - we are usually around the \$10,000 mark.

Book sale review

Worked well - not as many people on Thursday set up. But very successful. We never know how many people will show up.

There was a very steady stream of people throughout the sale.

The annual meeting was attended by 33 people - short meeting.

The election results - Debbie Walter was elected as the new president and Claire Muise was re-elected as Vice President. All members voted yes.

September sale - Wednesday afternoon tables and signs to be set up; Thursday - Boy Scouts to move the boxes. We will continue **not** to use credit cards - we would have to pay a fee. Venmo? This is something for consideration. Will also have to look into whether there is a fee to pay.

Tote Bag update

We looked at selections to choose from provided by Fully Promoted - a design was chosen, and the Friends logo will be printed in dark navy blue. Very good quality fabric - cotton twill, with good length handles so that it can be hung over the shoulder.

The cost \$1608.50

We will launch at the September book sale and sell for \$10 each.

Motion was made by Michelle to approve \$1608.50 for tote bags

Motion was seconded by Pauline

Motion passed.

Community Cookout

The Michael LoVerme Memorial Foundation is hosting a community cookout on October 1st at the American Legion in Merrimack. We were invited to participate by setting up a booth and promoting events and programs. We are all in favor of participating in this event.

We should think about raffle bag items and what events we will be promoting - a December event?

We would also promote events that we are sponsoring. "The Bear" community book read and Sheryl Fay - actress - portraying Queen Elizabeth II.

New Business

Danielle Muskiewicz will be stepping down as Friends Treasurer.

The new president Debbie Walter has appointed Victor Agnew as the new Treasurer.

Motion was made by Michelle to adjourn meeting

Motion was seconded by Victoria

Motion passed and meeting adjourned at 8:25pm