



PERSONAL INFORMATION

Name: _____
Last first middle

Mailing Address: _____
Street City State Zip

Email Address: _____

Home Phone Number: _____ Cell Phone #: _____

Do you have a legal right to accept employment in the United States? Yes No

Are you 18 years or older? Yes No

EMPLOYMENT DESIRED

Position applied for: _____ Salary requirement: _____

On what date would you be available to work? _____

Have you ever applied to this library before? Yes No If so, when? _____

EDUCATION	Name and location of school	# of years attended	Degree	Subjects studied
Grammar School				
High School				
College				
Post Graduate				
Other (Trade, certificate, distance learning, etc.)				

PREVIOUS EMPLOYMENT

Date (month & year)	Name and address of employer	Salary	Position	Reason for leaving

PERSONAL REFERENCES

1. Name: _____	Relationship: _____
Address: _____	Phone: _____
2. Name: _____	Relationship: _____
Address: _____	Phone: _____
3. Name: _____	Relationship: _____
Address: _____	Phone: _____

“I certify that the facts contained in the application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.”

My signature below indicates that I have read, understand and agree with the statement above.

Signature: _____ Date: _____