

Kit Lending Program

1. Merrimack Public Library Kits can be circulated only to Merrimack cardholders with a valid Merrimack Public Library card which means they have no fines or overdue items on their library account. Kits circulate for 14 days.
2. Parts and current costs for replacement are documented on each kit.
3. The loaned kit is returned inside the library directly to a staff member. If the kit is returned in a drop box, a \$5 fee will be charged. The set may not be left on the circulation desk if a staff member is not present.
4. The set will be checked in by a staff member, completeness of the set will be verified either by a Merrimack Public Library staff member or a volunteer of the Merrimack Public Library after the kit has been returned (within 1-7 days).
5. The set will be inspected for completeness of pieces, verified clean, cleaned and disassembled if needed prior to it being returned to circulation.
6. In the event of any piece(s) missing, borrower will be contacted and given one week to locate missing item. Missing piece(s) fees will be applied to the last borrower, including the replacement part cost and a \$5 processing fee. A staff member or a volunteer of the Merrimack Public Library will identify the missing parts and look at availability. If missing piece(s) can be obtained, they will be automatically obtained if less than 30% of the MSRP/Replacement cost noted on the item record.
7. In the event that a set is not returned, is damaged, or has more than 30% of the set missing, the cost of the replacement of the entire kit will be charged to the last borrower.

LEGOLEND
At the Merrimack Public Library



*Building sets sponsored by
the Friends of the
Merrimack Public Library*

