

Merrimack Public Library
KINDLE/NOOK eReader Lending Policy

The Kindle/Nook eReader can be circulated only to Merrimack cardholders age 18 or older with a VALID Merrimack Public Library card which means they have no fines or overdue items on their library account. The Kindle/Nook is preloaded with titles and the Patron cannot add or delete books from the eReader. The Kindle/Nook must be returned with a full charge. The Patron is allowed one renewal provided there are no holds on the device. The Kindle/Nook eReader circulates for 14 days. Overdue charges of \$1 per day will be assessed for late return of the Kindle/Nook eReader.

The patron is responsible for any damage, theft or loss while the device and accessories are checked out to them. The replacement cost for any of the devices is \$250.00, which includes the cost of the carrying case, power cord, cover, and content. The Kindle/Nook must NOT be put in the book drop. It MUST be returned to a staff member at the circulation desk, and only to the Merrimack Public Library, not to any other library in the GMILCS, Inc. Consortium. Failure to follow these borrowing procedures may result in revocation of eReader borrowing privileges and the Patron will be charged a minimum fee of \$25.00.

Guidelines for Borrowing and Use

- KINDLE/NOOK eReaders can only be checked out from and returned to a Circulation Desk **Staff Member**. DO NOT USE THE BOOK DROPS or RETURN TO ANOTHER GMILCS, Inc. LIBRARY
- A valid Merrimack Public Library card must be presented at the time of checkout.
- Borrowers must be in good standing with the Library, with a current address on file and no outstanding fines of \$5.00 or more and no overdue materials.
- Borrowers must be 18 years old or older.
- Parents or Legal Guardians may check out KINDLE/NOOK eReaders for children under age 18 with the understanding that they responsible for the device.
- The KINDLE/NOOK eReaders may be borrowed for two weeks, and may be renewed one time if there are no hold requests pending. The KINDLE/NOOK eReaders must be returned fully charged.
- Do NOT register the device with a personal credit card to purchase items. If the library's registration is disturbed by a user, the user will be responsible for the up to \$250.00 replacement cost.
- Do NOT connect the device to your personal computer with a personal Adobe Digital Editions account. If the library's registration is disturbed by a user, the user will be responsible for the up to \$250.00 replacement cost.

Fines and Liability

- The overdue fine is \$1.00 per day.
- The borrower is responsible for costs associated with theft, damage or loss of KINDLE/NOOK eReaders and/or peripherals due to neglect or abuse. The replacement cost for a Kindle is

\$250.00. The replacement cost for a NOOK is \$250.00. Up to \$50.00 will be assessed on lost or damaged peripherals.

- A \$25.00 fine will be assessed to the Patron if the device is returned in a book drop, to another library or not given to a Merrimack Library Staff Member.

Proper Care and Use

- As with any electronic device, use care when handling.
- The software and settings may not be altered, the KINDLE/NOOK eReaders are preloaded with titles and the Patron cannot add or delete books from them.

Approved 09.12.12
Library Board of Trustees