

LAPTOP CIRCULATION POLICY

Eligibility

GMILCS Library Consortium cardholders or persons with a valid ID may borrow a laptop for use on the Library property.

Limitations and Liabilities of Laptop Use

- The Library's laptops may only be used in the Library building, parking lot, or grounds of the Library property. Removal of the laptops from the Library property will be considered theft. All applicable laws will apply.
- The borrower must not leave the laptop unattended.
- The borrower's files are automatically erased from the laptop when it is shut down.
- Library staff may not be available to provide technical support.
- No filtering (blocking software) is used on these laptops. Borrowers connect their personal devices and equipment to a laptop at their own risk. Users are responsible for protecting their own data, and the Library is not liable for any theft of personal data that may occur from use of online services accessed with any Library laptop.
- The Library assumes no responsibility for damage that may occur due to laptop usage to a borrower's personal devices, software, files, and/or equipment.
- Tampering with a laptop and its accompanying equipment or attempting to access or modify the operating system or any other software or programming, including bypassing security functions, is prohibited. Any tampering may result in the loss of Library privileges and/or financial responsibility to be incurred by the patron.
- All users of the Library's laptops must abide by the Library's Public Internet Access Policy.

Loan Period and Availability

- Laptops are available on a first-come, first-serve basis.
- Laptops may be reserved by staff for classes, instruction, or events and will be unavailable for public use during these situations.
- Laptop lending will end thirty minutes before the Library closes. Laptops must be returned fifteen minutes before closing.